भारतीय कपास निगम लिमिटेड.,शाखा कार्यालय::आदिलाबाद

(भारत सरकार का उपक्रम, वस्त्र मंत्रालय के अंतर्गत-A Mini Ratna Company)

शाखा कार्यालय :जी.एम.आर.टावर, पहली मंजिल, सिनेमा रोड,आदिलाबाद-504001.

GMR Towers,1st Floor,Cinema Road,Adilabad-504001

दूरभाष/Phones:226538/226708 फैक्स/Fax:08732-226327.

Website: www.cotcorp.gov.in./ www.texmin.nic.in E-Mail: adilabad @cotcorp.com.

Ref : CCI/ADL/ADM/Taxi hire/2019-20/ Date : 17.02.2020

TENDER NOTICE FOR HIRING OF TAXI

The Cotton Corporation of India Ltd,Branch Office,Adilabad intend to invite sealed tenders for Hiring of the following vehicles from reputed Travel Agencies of Adilabad from 01.03.2020 to 31.01.2021.

	Type of Vechicles	Vehicles Category	
1	Tata Indica/Vista	AC	Non AC
2	Tata Manza/Swift Dezire/Etios	AC	Non AC
3	Toyota Innova	AC	Non AC
4	Toyota Crysta	AC	Non AC
5	Toyota Etios/Tavera/Qualis	AC	Non AC

All the interested parties are requested to send quotations for the above items in sealed envelope mentioning “Tender for Hiring of Taxi” on the Envelope on or before 26.02.2020 3.00pm at the above address alongwith EMD of Rs.5000/- (Rupees five thousand only) through DD in favour of “The Cotton Corporation of India Ltd”, payable at Adilabad which will be opened at 3.30pm on the same day. Rate should be quoted Rent per day,Kilometer wise,Night halt and Driver Batha etc. The Corporation reserves its right to accept or reject any tender partly or fully. The terms and conditions were available in http://eprocure.gov.in & www.cotcorp.org.in website and the same may be obtained from this office on any working day during working hours.

General Manager

TENDER FOR HIRING TAXI ON RENT
TECHNICAL BID-1
(SPECIFICATION)

A. Eligibility Criteria :

1) Whether for travel/taxi Agency has office in Adilabad. | Yes | No |
2) If yes, please furnish the following details :
3) Name of Organization/Firm_____

4) Contact Person :_____

5) Address of Office at Adilabad(With phone/mobile Nos,Fax Nos, & email Id)_____
_____

6) Whether EMD for an amount of Rs.5000/- (Rupees five thousand only) has been given alongwith this Technical Bid-1 by way of Demand Draft or Pay order of Scheduled Bank drawn in favor of "The Cotton Corporation of India Ltd", payable at Adilabad | Yes | No |

7) PAN No._____
(Copy of self-attested PAN card to be enclosed)

B. General Terms :

1. Whether Prorietorship,Partnership firm or a company :
Name of proprietor/Partners:_____

2. Name and Address of Bankers: _____

3. GST Registration Number, if any: _____

OTHER TERMS AND CONDITIONS

1. Tender is invited from Taxi/Travel agencies having office in Adilabad only.
2. The tenderer (taxi/travel agency) shall be informed in advance regarding the requirement of the taxies by the office and tenderer must ensure that the taxi reach to the concern Officer/Guest at pre decided date and time.
3. It must be ensure by the tenderer that the taxi being provided for the services should be well in good condition and model of the taxi should not be older than 2015-2016 and taxi being sent should be thoroughly checked for oil, water air etc.
4. The tenderer must enclose EMD of Rs.5000/- by way of Demand Draft/Pay order favoring The Cotton Corporation of India Ltd, payable at Adilabad(interest free deposit). The tenders without EMD are liable to be rejected. The EMD shall be released after successful completion of the period.
5. The tenderer must ensure that the Driver being sent along with taxi should hold a valid driving license and should be well mannered. Any incidences of misbehavior shall result into immediate termination of contract and EMD shall be forfeited.
6. It must be ensured by the tenderer that the bill for the taxi provided should be submitted within 15 days from the date of journey when the payment shall be made within 10 days from the date of submission of the bills after deduction of necessary TDS as per Income Tax Act and provided the bill must be accurate.
7. The tenderer must also ensure that the driver trip sheet must be enclosed along with the bill specifying starting Kms/date,closing Kms / date along with name and signature of the officials/ guest of the Corporation that utilized the taxi.
8. During the journey, the tenderer must paying of the Toll tax(Regular/Fast Tag) / parking charges, etc and at the time of submission of the bills all the slips must be enclosed along with bill and payment shall be made accordingly. Overtime charges etc shall not be paid by the Corporation.
9. The tenderer must quote the rate per Kilometer inclusive of all taxes etc.
10. It must be also ensured that the time of booking the taxi, the mode of use i.e. A/C ,Non A/C must be ensured by the tenders and the same may also be mentioned in the driver slip as well as bill should be raised accordingly as per rates mentioned in Financial Bid-2.
11. The quoted rates shall be valid for a period of 01-03.2020 to 31.03.2021 and could be extended till the finalization of next tender and the Corporation shall not consider any hike in the quoted rates due to hike in petrol/diesel rates during the tender period.
12. As per the requirement of the Corporation, the tenderer would also have to supply more than one taxi on the same day. If tenderer is not a position to supply his own taxi he may hire the taxi from other sources and supply the same. However the rates shall be paid for such taxies as finalized in the tender.
13. Tenderer must ensure that all the taxies being provided on rent to the Corporation should hold a valid R.C.book / Smart Card, proper Insurance should be covered and PUC Certificate should be present with the Driver in Taxi.

14. For any delay / damages incurred by the Corporation by the tenderer, the tenderer shall be liable to pay damages / losses.
15. Tender should submit the tender as under :

    Envelop "A" : Envelope A marked as Technical Bid-1 on the Envelope should contain Technical Bid-1(Technical specification) Along with others Terms and conditions and EMD Money.

    Envelop "B" : Envelope B marked as Financial Bid-2 on the envelope, should Contain Financial Bid-2 (Price Quotation)

    Envelop "C" : Envelope C should be contain Envelope A and Envelope B duly super scribing "TENDER FOR HIRING TAXI ON RENT" for the year 2019-2020.

    Note : Each envelope should contain the name and Address of the tenderer.

16. Travel / Taxi Agent shall be allocated the work subject to the satisfactory performances and the Corporation reserves its right not to allocate nay further work, if its performance not found satisfactory with forfeiture of EMD.
17. The Work could be allocated to more than one tenderer depending upon lowest rates quoted by them for a particular category of Taxi.
18. The tender should be signed by the person having necessary authorization. All the documents must have seal and should be signed by the tenderer. Lack of any document shall be liable to be rejected.
19. Tenders containing false, incomplete and / or inadequate information are liable to be rejected.
20. The Financial Bid-2 shall be opened of only those tenders who successfully qualify in Technical Bid-1.
21. The Corporation reserves the right to accept or reject any / all tender without assigning any reason thereof.
22. If any dispute arises, the same shall be subject to the jurisdiction of Branch Office,Adilabad at Adilabad.
23. Declaration by the Tenderers who downloaded tender documents from Web-site:

    1. I/we hereby declare that I/we have downloaded the tender documents from The Cotton Corporation of India Ltd. Website www.cotcorp.org.in or from Government Tender Portal http://tenders.gov.in CPP portal www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither nay addition nor nay deletion nor nay alteration to the content of the tender documents.
    2. I/We declare that the information / tender from downloaded is original and in the event of this being different from the original tender documents, my tender documents may be rejected by the Corporation including forfeiture of EMD.

Signature of the Tenderer:

Name of the Tenderer:

Address & Seal:

Contact Tel/Mobile No.

CHECK LIST FOR SUBMISSION OF TENDER FOR HIRING OF TAXIES ON RENT FOR 2019-2020.

Tenderers must check the following points before submitting the tender :

1.	Whether Taxi/Travel agency having office in Adilabad	Yes / No
2.	Whether EMD amount of Rs.5000/- favoring "The Cotton Corporation of India Ltd" payable at Adilabad is enclosed along with Technical Bid-1.	Yes / No
3.	Whether self-attested PAN copy enclosed.	Yes / No
4.	Whether the Envelope A contains Technical Bid-1, other terms and conditions and EMD money.	Yes / No
5.	Whether the Envelope B contains Financial Bid-2	Yes / No
6.	Whether Tender documents duly signed by Authorized representative.	Yes / No

THE COTTON CORPORATION OF INDIA LTD,BRANCH OFFICE-ADILABAD
FINANCIAL BID-2

RATE FOR OUT STATION :

Sr. No.	Type of Vehicles		Up to 300 km		Above 300 kms	Night halt charges	Driver batta
			Rate In Rs.)	Per Kms	Rate per km(in Rs.)		
1	Tata Indica/Vista	A/C					
		Non A/C					
2	Tata Manza/Swift Dezire/Etios	A/C					
		Non A/C					
3	Toyota Innova	A/C					
		Non A/C					
4	Toyota Crysta	A/C					
		Non A/C					
5	Tavera/Qualis	A/C					
		Non A/C					

RATE FOR LOCAL :

Sr. No.	Type of Vehicles					Extra charges per hrs	Extra charges per kms.
			4hrs 50kms	8hrs 80kms	12 hrs 125 kms		
1	Tata Indica/Vista	A/C					
		Non A/C					
2	Tata Manza/Swift Dezire/Etios	A/C					
		Non A/C					
3	Toyota Innova	A/C					
		Non A/C					
4	Toyota Crysta	A/C					
		Non A/C					
5	Tavera/Qualis	A/C					
		Non A/C					

Rates for Airport / Railway Station Pick up and drop :

Sr. No.	Type of Vehicles					Extra charges per hrs	Extra charges per kms.
			4hrs 50kms	8hrs 80kms	12 hrs 125 kms		
1	Tata Indica/Vista	A/C					
		Non A/C					
2	Tata Manza/Swift Dezire/Etios	A/C					
		Non A/C					
3	Toyota Innova	A/C					
		Non A/C					
4	Toyota Crysta	A/C					
		Non A/C					
5	Tavera/Qualis	A/C					
		Non A/C					

- **Rates quoted including of all taxes**.

1. Order will be awarded to the party who quoted lowest rates, negotiations if nay, shall be done at the same day with parties.
2. The price quoted should be rent per day,night halt,kilometer wise,driver batta for A/c and Non A/c separately.
3. Tenderers should submit their PAN No. & GST No.(if any) from the appropriate authorities(GST & Income Tax as per tax act rules)
4. Payment will be made in the form of A/c payee cheque or by way of RTGs only after proper statutory deductions as applicable within 10 working days from the date of submission of the bill.
5. Final decision will be solely at the discretion of the Corporation. The Corporation reserves its right to accept or reject a tender or part of tender.

Place : Adilabad

Date : (SIGNATURE WITH STAMP OF THE PARTY)